BISSELL TREE HOUSE

John Ball Zoo’s most picturesque indoor event space designed to showcase the sweeping view toward downtown Grand Rapids while maintaining a private feel encompassed in nature.
Rental Rates

WEEKDAY
5 hour rental (2 hour set up, 2 hour event, 1 hour tear down)
$900

WEEKNIGHT
7 hour rental (2 hour set up, 4 hour event, 1 hour tear down)
$1,800

WEEKEND
7 hour rental (2 hour set up, 4 hour event, 1 hour tear down)

Friday or Saturday: $3,100
Sunday: $2,500

The Bissell Tree House is available between the hours of 8:00am and 11:00pm. The latest the rental may run is 11:00pm with tear down from 11:00pm-12:00am.

Maximum Capacity: 180 guests (April-October) or 130 guests (November-March)

Rentals occurring on holiday weekends will require an additional $600 fee.
What We Offer

INCLUDED

- Complimentary guest parking
- Complimentary guest transportation to and from the main Zoo parking lot and Tree House
- Table and chair set up and tear down
- Wireless handheld microphone
- Venue Coordinator

ADDITIONAL FEE

- Additional Rental Hours:
  - $300/each after 5pm
  - $100/ each before 5pm
- 80 inch TVs: 1/$200 or 2/$300
- Fireplace: $100
- Decor Heaters: $75/heater
- Discounted Zoo Admission
- Strolling Animals: $100

Please inquire for further details
EXCLUSIVE CATERERS
One of the following caterers is required for all food service.

Applause Catering & Events
3755 Broadmoor Ave. SE Suite C
Grand Rapids, MI 49512
(616) 940-0001
www.applause-catering.net

Martha's Catering
1122 Michigan St. NE
Grand Rapids, MI 49503
(616) 459-0116
www.marthascatering.com

Gilmore Catering
20 Monroe Ave. NW
Grand Rapids, MI 49503
(616) 356-2627 X 116
www.gilmore-catering.com

EXCLUSIVE CATERERS
One of the following caterers is required for all food service.

The Catering Company
1307 East Fulton Street
Grand Rapids, MI 49503
(616) 454-7475
www.tccogr.com

West Michigan Caterer
3075 28th Street SW
Grandville, MI 49418
(616) 459-8150
www.westmichigancaterer.com

RECOMMENDED VENDORS
The following are recommended but not required.

Desserts
Connie's Cakes
(616) 655-6214
info@iloveconniescakes.com

Love's Ice Cream
(616) 965-1054
events@lovesicecream.com

Gumina's Flowers
(616) 247-3796
guminasflowers@gmail.com

DJs
JM Katz Entertainment
(269) 567-8026
jmkatzentertainment@yahoo.com

Moments in Time DJ
(616) 334-8110
info@mitdj.com

TINYuproar
(616) 446-9723
tinyuproar@gmail.com

Photographers
Tiberius Images
(616) 855-4079
russ@tiberiusimages.com

Transportation
Affordable Limousine
(616) 299-1812
reservations@affordablelimo.com

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BAR SERVICE PACKAGES

*All packages include up to 4 hours of bar service. Packages are for 2020 only. Packaging and pricing for future years is subject to change.

**BEER, WINE & SODA**
Choice of 2 beers and 3 wines
Pepsi products included.

**BEER**
Domestic: Budweiser, Bud Light, Miller Lite, Coors Light
Specialty: Blue Moon, Leinenkugel Seasonal
Craft: Founder’s All Day IPA, Founder’s Porter, Bell’s Oberon, Bell’s Two Hearted, Perrin Black, Perrin Gold, Tandem Smackintosh Cider

**WINE**
Red: Cabernet, Merlot, Pinot Noir
White: Chardonnay, Moscato, Pinot Grigio, Sauvignon Blanc

$20/PERSON

**HOUSE PACKAGE**
Choice of 2 beers and 3 wines.
House liquor and mixers included.

**BEER**
Includes 2 beer options from Beer Wine & Soda package.

**WINE**
Includes 3 wine options from Beer Wine & Soda package.

**LIQUOR**
House Vodka
House Rum
House Whiskey
House Gin

$25/PERSON

**PREMIUM PACKAGE**
Choice of 2 beers and 3 wines.
Premium liquor and mixers included.

**BEER**
Includes 2 beer options from Beer Wine & Soda package.

**WINE**
Includes 3 wine options from Beer Wine & Soda package.

**LIQUOR**
Bacardi Silver Rum
Bombay Gin
Captain Morgan Spiced Rum
Dewar’s Scotch

Jameson Irish Whiskey
Maker’s Mark Bourbon
Tito’s Vodka

$30/PERSON

All package pricing is for up to 4 hours of bar service. Each additional hour will be charged at $5 per person. Bar staff fees, 20% service charge, and 6% sales tax are not included in the per guest fee. Minors under 21 will be charged $5 per guest. The maximum bar service time is 6 hours. Service must end one half hour prior to the end of event time. No last call announcements are allowed. John Ball Zoo does not offer cash or consumption model bar services. John Ball Zoo is the exclusive bar service provider at all rental locations.
<table>
<thead>
<tr>
<th><strong>Transportation</strong></th>
<th><strong>Liability Insurance</strong></th>
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</thead>
<tbody>
<tr>
<td>Transportation for guests to and from the main Zoo parking lot and Tree House is included and guaranteed for all private rentals.</td>
<td>A certificate of liability insurance is required to be on file for all private rentals.</td>
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<tr>
<td>Transportation will be in the form of the Idema Funicular or John Ball Zoo's executive shuttles at our discretion. A specific mode is not guaranteed.</td>
<td>County of Kent and John Ball Zoo must be listed as additional insured—not just certificate holders.</td>
</tr>
<tr>
<td>Both modes can transport roughly 25-30 guests per 10 minute round trip.</td>
<td>All policies must include $1,000,000 in Liability Coverage and $2,000,000 General Aggregate.</td>
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<tr>
<td>Guest transportation will begin at the start of contracted rental time.</td>
<td>Insurance is required no later than a month prior to the rental date.</td>
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<tr>
<td><strong>Decorations</strong></td>
<td><strong>General</strong></td>
</tr>
<tr>
<td>All decorations must be free standing—nothing attached to the floor, wall, or ceiling is permitted.</td>
<td>All additional hours must be consecutive.</td>
</tr>
<tr>
<td>Restrictions include: No open flame (candles must be in a container taller than the flame), no balloons, rice, birdseed, flower petals, confetti, flammable materials or live animals.</td>
<td>All public Zoo areas will remain open and public until the end of normal Zoo operating hours.</td>
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<tr>
<td>Refrigerated space is not available to store flowers, cake, etc.</td>
<td>John Ball Zoo is a non smoking site.</td>
</tr>
<tr>
<td>Delivery, set up, and tear down must all occur within contracted rental hours.</td>
<td>Appointments with coordinators are available Monday-Friday between 9:00am and 4:00pm.</td>
</tr>
<tr>
<td>All decorations must be cleared from the space at the end of allotted tear down time.</td>
<td></td>
</tr>
</tbody>
</table>
Let's Talk

Begin the reservation process by contacting the Rental & Event office!

EMAIL ADDRESS
facilityrental@jbzoo.org

PHONE NUMBER
(616) 336-4314

MAILING ADDRESS
1300 W Fulton
Grand Rapids, MI 49504

All proceeds benefit and support the programs and activities of John Ball Zoo.